

HAZARD REPORT

Hazard Report			
Task: <i>heading out for a smoke</i>	Location: <i>East shop door</i>	Date: <i>Feb 12th 2013</i>	
Completed By: <i>Phil</i>	Reported To: <input type="checkbox"/> in person <input type="checkbox"/> by phone <input type="checkbox"/> by email <input type="checkbox"/> other	Time: <i>About 9:05</i>	
Risk Assessment Legend: (Circle the class appropriate to the hazard)	<p>Class A Hazard: Immediately stop work. Eliminate the hazard if possible. If not, contact Site Supervisor.</p> <p>Class B Hazard: Immediately stop work. Introduce new control measures. Notify Site Supervisor immediately.</p> <p>Class C Hazard: Record hazard and existing control measures. Notify Site Supervisor by end of shift.</p>		
New Hazard(s)	Existing Controls	New Controls	Approved By
<i>Ice has formed outside of shop door</i>	<i>I threw sand on it from the bucket.</i>	<i>Suggested to Super that we get the damaged downspout replaced.</i>	<i>Wendy Dai</i>
Management Follow-Up	Completed By: <i>Wendy Dai</i>		Date: <i>Feb 13th, 2012</i>
Comments: I have requested a quote from ABC Construction to get the gutter and downspout repaired around the exit.			